



Employment Application

Applicant Information

Full Name: _____ Date: _____
Last First M.I.

Address: _____
Street Address Apartment/Unit #

_____ City State ZIP Code

Phone: _____ Email _____

Date Available: _____ Social Security No.: _____ Desired Salary: \$ _____

Position Applied for: _____

Are you authorized to work in the U.S.? YES NO

Have you ever worked for this company? YES NO If yes, when? _____

Have you ever been convicted of a felony? YES NO

If yes, explain: _____

Education

High School: _____ Address: _____

From: _____ To: _____ Did you graduate? YES NO Diploma: _____

College: _____ Address: _____

From: _____ To: _____ Did you graduate? YES NO Degree: _____

Other: _____ Address: _____

From: _____ To: _____ Did you graduate? YES NO Degree: _____

References

Please list three professional references.

Full Name: _____ Relationship: _____

Company: _____ Phone: _____

Address: _____

Full Name: _____ Relationship: _____

Company: _____ Phone: _____

Address: _____

Full Name: _____ Relationship: _____

Company: _____ Phone: _____

Address: _____

Previous Employment

Company: _____ Phone: _____

Address: _____ Supervisor: _____

Job Title: _____ Starting Salary: \$ _____ Ending Salary: \$ _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES NO

Company: _____ Phone: _____

Address: _____ Supervisor: _____

Job Title: _____ Starting Salary: \$ _____ Ending Salary: \$ _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES NO

Company: _____ Phone: _____

Address: _____ Supervisor: _____

Job Title: _____ Starting Salary: \$ _____ Ending Salary: \$ _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES NO

Military Service

Branch: _____ From: _____ To: _____

Rank at Discharge: _____ Type of Discharge: _____

If other than honorable, explain: _____

Disclaimer and Signature

I certify that my answers are true and complete to the best of my knowledge.

If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.

Signature: _____ Date: _____

LICENSES/ CERTIFICATIONS

Please list any professional licenses or certifications that are relevant to the position for which you are applying,. EX: CPR, Lifesaving, Water/wastewater, Police Officer Standard Training, Commercial Driver's License, etc.

SPECIALIZED SKILLS:

Summarize special job-related skills and qualifications acquired from employment or other experiences. Include computer related experience, machinery, equipment, other skills, etc:

ADDITIONAL INFORMATION:

Please include any additional information that you think would be applicable, ex: professional, trade, business, or civic activities, additional employment and explanations of any gaps in employment:

It is very important that you read this section carefully and that you fully understand it before you sign it. This section affects your legal rights. If you have any questions, please ask the Revolve Management before you sign this application. **Please initial each statement showing that you have read and understand each statement.**

In exchange for Revolve's consideration of this employment application:

1. I promise that all information I have supplied in this application and any other form, oral or written, is true and accurate and I agree that any misstated, misleading, incomplete, or false information is grounds for rejection, refusal to hire, withdrawal of an offer of employment or immediate discharge without recourse, whenever and however discovered. I make this promise because I understand that you will rely on my statements to you in making your decision whether to hire me. Initials _____
2. I understand and agree that Revolve, any agent acting on their behalf, as well as any other person responding to a reference request to the application, can and will seek and/or disclose any and all information about me which said corporation, agent, or person may have. I specifically authorize said disclosure and agree to hold all such corporations, agents, or persons harmless for same. That is, I will not file a lawsuit, claim or charge against them for such disclosure. Nor will I threaten same or otherwise seek any kind of compensation for such disclosure. Initials _____
3. I understand and agree with the fact that Revolve maintains a drug-free workplace, that maintenance of same is essential to the safety of the workplace and employees, and that I will be subject to drug and/or alcohol screening and testing, and/or practical exercises designed to ascertain my suitability for the job(s) for which I am being considered. I also understand and agree that I will be subject to such testing during the course of my employment and I specifically agree not to oppose in any fashion such post-hire testing. I understand that, subject to applicable law, Revolve shall be the sole judge of the acceptability of any test results. Initials _____
4. I acknowledge that I have been advised that Revolve is an Equal Opportunity Employer, that Revolve does not discriminate against persons who are physically or mentally disabled and that Revolve administers its employment policies in a nondiscriminatory manner. Initials _____
5. I understand that I have an opportunity to review a copy of Revolve's Employee Handbook. I agree to abide by the terms and conditions of all Revolve's rules and regulations. I also understand that personnel policies, programs and procedures may of necessity change from time to time without prior notifications. Initials _____
6. I understand and agree that, if hired, my employment will be at will, and that I or Revolve can terminate this employment relationship at any time, with or without notice, for any reason, good or bad, without recourse by either of us. I also understand that if I am hired, Revolve has a two (2) month "introductory period" during which I am expected to determine as quickly as possible whether I wish to continue working for Revolve, just as Revolve will determine as quickly as possible whether it wants me to continue working for Revolve. Nothing about this Introductory Period, or its completion, changes the fact that, if hired, my employment will be at will. I also understand that no one at Revolve or any Revolve client, has authority to alter any of the terms and conditions of this application or Revolve's employment policies, except those specified in the Revolve Employee Handbook. Initials _____
7. I understand and agree that work schedules and requirements vary and can be unpredictable, and that, while Revolve will make reasonable efforts to accommodate work schedules and employee availability, I may be required to work overtime, weekends, different shifts or other arrangements. I consent to these requirements as necessary and legitimate conditions of employment. Initials _____
8. I understand that this application will be kept on file for a period of 12 months after which the application will be destroyed. However, if I am employed, then this application will become part of my permanent record. I also understand that Revolve only accepts applications and/or resumes for vacant positions. Initials _____
9. I have read or have had this application read to me, and I understand everything on this application. Initials _____

Applicant: _____

Printed Name: _____

Date: _____

Witness (required) _____

Printed Name: _____

Date: _____